

Area West Committee – 19th February 2014

6. Area West Committee - Forward Plan

Strategic Director: Rina Singh (Place and Performance)
Assistant Director: Helen Rutter/Kim Close (Communities)
Service Manager: Andrew Gillespie, Area Development Manager (West)
Agenda Co-ordinator: Jo Morris, Democratic Services Officer, Legal & Democratic Services
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Purpose of the Report

This report informs members of the proposed Area West Committee Forward Plan.

Recommendation

Members are asked to:-

- (1) comment upon and note the proposed Area West Committee Forward Plan as attached at pages 2-3;
- (2) identify priorities for further reports to be added to the Area West Committee Forward Plan.

Forward Plan

The Forward Plan sets out items and issues to be discussed by the Area West Committee over the coming few months.

The Forward Plan will be reviewed and updated each month in consultation with the Chairman. It is included each month on the Area West Committee agenda and members may endorse or request amendments.

To make the best use of the Area Committee, the focus for topics should be on issues where local involvement and influence may be beneficial, and where local priorities and issues raised by the community are linked to SSDC corporate aims and objectives.

Councillors, service managers, partners and members of the public may request that an item is placed within the forward plan for a future meeting by contacting the agenda co-ordinator.

Background Papers: None

Notes

- (1) Items marked in italics are not yet confirmed, due to the attendance of additional representatives.
- (2) Further details on these items, or to suggest / request an agenda item for the Area Committee, please contact the Agenda Co-ordinator; Jo Morris, 01935 462055 or e-mail jo.morris@southsomerset.gov.uk
- (3) Standing items include:
 - (a) Feedback on Planning Applications referred to the Regulation Committee
 - (b) Chairman's announcements
 - (c) Public Question Time

Meeting Date	Agenda Item	Background / Purpose	Lead Officer
19th March 2014	Flooding, Drainage & Civil Contingencies	Report on issues in Area West.	Pam Harvey, Civil Contingencies & Business Continuity Manager Roger Meecham, Engineer
	Historic Buildings at Risk (Confidential Item)	Update report.	Greg Venn, Conservation Officer
16th April 2014	Report on the Performance of the Streetscene Service	Service report on performance and priority issues in Area West.	Chris Cooper, Streetscene Manager
	The Management Plan 2015 – 2020 for the Blackdown Hills AONB Partnership	For Information.	Zoe Harris, Neighbourhood Development Officer
21st May 2014	Highway Maintenance Programme	To update members on the highways maintenance work carried out by the County Highway Authority.	Mike Fear, Assistant Highway Service Manager, Somerset County Council
18th June 2014	Area West Working Groups – Appointment of Members	To review the appointment of members to various working groups.	Jo Morris, Democratic Services Officer
	Appointment of Representatives on Outside Bodies	To review the appointment of members to serve on outside organisations.	Jo Morris, Democratic Services Officer

Meeting Date	Agenda Item	Background / Purpose	Lead Officer
	Scheme of Delegation – Development Control – Nomination of Substitutes for Chairman and Vice Chairman	To review the appointment of two members to act as substitutes for the Chairman and Vice-Chairman in the exercising of the Scheme of Delegation for planning and related applications.	Jo Morris, Democratic Services Officer
	Area West Outturn Report 2013/14	To inform members of the actual spend against budgets for 2013/14 over which the Committee exercises financial control.	Andrew Gillespie, Area Development Manager (West)
16th July 2014	Area West Community Safety Police Performance and Neighbourhood Policing	Report on the activities and achievements on neighbourhood policing and partnership working to reduce crime and the fear of crime.	Sgt. Rob Jameson
	<i>Environmental Health Service Update</i>	<i>An update on the work of the Environmental Health Service in Area West.</i>	<i>Alasdair Bell, Environmental Health Manager</i>
	<i>Countryside Service Update</i>	<i>An update on the work of the Countryside Service in Area West.</i>	<i>Rachael Whaites, Temporary Countryside Manager</i>
TBC	<i>SSDC Welfare Benefit Work in South Somerset</i>	<i>A service update report.</i>	<i>Catherine Hansford – Housing & Welfare</i>
	<i>Arts & Entertainment Service Update Report</i>	<i>Annual Update Report</i>	<i>Adam Burgan, Arts & Entertainment Manager and Pauline Burr, Arts Development Officer</i>
	<i>Local Housing Needs in Area West</i>	<i>A report on the services provided by the Housing and Welfare Team and an update on housing need in Area North.</i>	<i>Kirsty Larkins, Housing and Welfare Manager</i>
	<i>Update on assets in Area West</i>	<i>A representative from SSDC's Strategic Asset Steering Group (SASG) to give an annual update on assets in Area West.</i>	<i>Vega Sturgess, Strategic Director (Operations & Customer Focus) Donna Parham, Assistant Director (Finance & Corporate Services)</i>